

COVID-19 INFO

COCHRANE TEMISKAMING RESOURCE CENTRE

To: All Staff
From: Daniel Roy
Subject: Updates - Covid-19
Date: January 3rd, 2022

**“WASH YOUR HANDS, PHYSICALLY DISTANCE, STAY SAFE”
PLEASE CONTINUE WEARING YOUR MASK & SHIELD**



WEAR A MASK



STAY 6 FEET APART



AVOID CROWDS



GET A VACCINE

PANDEMIC RESPONSE

The CTCR Management Team and the Porcupine Health Unit continue to work on the pandemic response for the Lawrence St Home.

- ✓ The Porcupine Health Unit and the CTCR Health and Safety Representatives will be on the ground and touring pandemic measures at Lawrence St today January 3rd, 2021.
- ✓ CTCR Management reported further suspected and confirmed positive cases in staff linked to the current outbreak.
- ✓ The Ministry of Labour has been advised and we are working with them and providing any information required.
- ✓ The Porcupine Health Unit has been provided the names of all staff that may have been exposed to the outbreak at Lawrence St.
- ✓ Testing for all staff and individuals at Lawrence St is being coordinated and we will contact who is to be tested.
- ✓ Staff assigned and working at Lawrence may not work at other locations until the Lawrence St home is cleared by the PHU.
- ✓ Service continuity is now a primary focus. Staff reassignments and relocations will be reviewed.
- ✓ Any vacation requests, across residential, **not yet filled will not be looked for at this time**. Our priority will be filling staffing gaps across residential services and ensuring our services maintained.

- ✓ Currently approved vacation may be cancelled by the staff and they may return to work. Management, including the Scheduler, may be calling you on vacation asking if you can cover shifts.
- ✓ All staff, regardless of having their name on the call-in list, may be called to assist with filling shifts.
- ✓ Ontario is seeing a significant increase in COVID-19 spread and the New Omicron Variant.
- ✓ The Government has directed work from home where possible.
- ✓ All Professional Resource Staff are being directed to work from home and limit any client visits and assessments. Please review with your Managers and Directors any plans to provide in person service to community clients.
- ✓ Rapid Antigen Testing kits will be provided to all residential staff once supplies are physically delivered to 600 Toke St.



Daniel Roy, Human Resources Director

Cc Cindy McQuarrie, OPSEU Regional Representative
Lisa DeRosario, OPSEU L664 Chief Steward
The Board of Governors