

# COVID-19 INFO

COCHRANE TEMISKAMING RESOURCE CENTRE

**To:** All Staff  
**From:** Daniel Roy  
**Subject:** Updates - Covid-19  
**Date:** November 11<sup>th</sup>, 2021

**“WASH YOUR HANDS, PHYSICALLY DISTANCE, STAY SAFE”  
PLEASE CONTINUE WEARING YOUR MASK & SHIELD**



The CTRC Management Team continues to work and meet regularly to monitor the Covid-19 situation, plan and respond to any issues, monitor the regulations applicable to our services and to communicate key messages.

- ✓ The Covid-19 Cases are trending up provincially and numbers in Northern communities are also rising.
- ✓ Ontario has paused the next steps in reopening Ontario for 28 days.
- ✓ Please continue to complete your wellness checks both when coming into work and when leaving. If unwell stay home and call your Supervisor.
- ✓ Please wash and sanitize your hands, wear the Employer provided procedural mask and visor/eye protection. Ensure cleaning of frequently touched surfaces continues.
- ✓ Members of the Professional Resource Team will be asked to only come in on their assigned office days and only if required to use office equipment available at 600 Toke St or in Satellite locations.
- ✓ Client visits and outings continue with precautions and measures in place.
- ✓ The Management Team continue to monitor the situation and will communicate any further direction as required.
- ✓ Thank you for your continued efforts to be safe and well.

  
Daniel Roy, Human Resources Director

Cc Cindy McQuarrie, OPSEU Regional Representative  
Lisa DeRosario, OPSEU L664 Chief Steward  
The Board of Governors